

Accounting Training Curriculum

Led by Quorum Instructors
Method of Delivery: Onsite
Total length of training: 4 days
of Trainers: 1
of Training Hours per week: 32
Total Cost of Course/ Training: \$5,600.00 CAD
Course Evaluation: Certificate of Completion

Course Description

Quorum's Accounting Training Course will give employees the skills to evaluate and manage common business practices while providing the core competencies to meet relevant performance needs. The Accounting Staff will learn how to track, report and forecast performance to better manage the long term profitability of the organization, while staying on top of the day to day accounting tasks.

Course Objectives

Accounting Cycle Best Practice
Daily Operating Control Analysis
Managing Assets
Managing Liabilities
Balance Sheet Overview
Recording, Adjusting and Closing Entries
Managing Accounts Payables
Managing Account Receivables
Reconciling Accounts

Learning Outcomes

Students will be able to:

1. Demonstrate the ability to apply proven practices and synthesize the functional areas of the dealership business to serve customers more efficiently and completely.
2. Access, evaluate and use best practice processes and information to assist in making good informed business decisions.
3. Communicate effectively with customers through various modern communication modalities, keeping pace with customer trends in the marketplace.
4. Able to identify repetitious tasks within their processes and learn how to streamline these, freeing up time to address more complex items.
5. Increased employees and team competency through teaching industry best practices.

Note: Customers will be provided with an up-to-date copy of a course outline with appropriate modifications developed based on employee, dealership and business needs.

**Travel Charges and Taxes are not included in Total Cost mentioned above*